

# St Catherine's Catholic Primary School

## Charging and Remissions Policy

### September 2018

*The principle of free education for all is central to the 1944 Education Act. However, it is recognised that, whilst wishing to provide additional and enriching experiences for all pupils, the funding available is not always sufficient to do so without asking for contributions from those able to make them.*

#### **Voluntary Contributions**

*Many activities undertaken at school can only happen because parents have contributed either to the cost, or by the provision of materials, ingredients, equipment, etc. Legislation establishes that the restrictions on charging for school activities do not in any way prohibit or restrict the school from seeking voluntary contributions for the benefit of the school or in support of any school activity, whether during or outside school hours, residential or non-residential. If sufficient voluntary contributions have not been received, then the activity may not take place. Such contributions will be genuinely voluntary and the terms of the request will make clear:*

- \* That there is no obligation to contribute;*
- \* That no pupil will be treated differently according to whether or not his or her parent has contributed in response to the request.*

*The criterion governing any contribution or charge will be that no profit will be made. At all times, we will try to ensure that a pupil's educational experience is not diminished by financial hardship. In line with the requirements of the Education Reform Act 1988 and the Charging for School Activities 2009 legislation, we have produced this policy.*

#### **1. Charging**

Charging can be made for the following areas of activity:

- \* The proportionate cost of a residential visit<sup>i</sup> (i.e. total cost / number of children = charge);*
- \* The proportionate cost of a school day trip<sup>ii</sup> (i.e. total cost / number of children = charge);*
- \* Costs associated with individual tuition in the playing of a musical instrument, whether in or out of school hours;*
- \* Breakfast Club;*
- \* After School Activities;*
- \* Swimming lessons for Year 1 and Year 2 children<sup>iii</sup>;*
- \* Costs associated with Nursery hours additional to Free Early Learning Funding;*

- \* Contribution from every adult taking part in Adult and Family Learning courses equivalent to 50p per offered session, to be used to offset crèche and other expenses (e.g. resources for learners).

Payment from parents will be sought for damage to, or loss of, school property, caused wilfully or neglectfully by the children.

## **2. Remissions**

For those pupils who are in receipt of Free School Meals, the board and lodging costs of a residential visit may be remitted (by application to the Headteacher) if:

- a. The activity takes place during school hours; or
- b. The activity takes place outside school hours but is necessary for one of the following reasons:
  - i. To fulfil statutory duties relating to the National Curriculum;
  - ii. To fulfil statutory duties relating to Religious Education.

*This policy was approved by the Governing Body on 3<sup>rd</sup> July 2017.*

*It will be reviewed in July 2018.*

*This policy was reviewed by the Governing Body on 1<sup>st</sup> October 2018.*

*It will be reviewed in Autumn 2019.*

*This information is sent to parents and carers once each year at the beginning of the Autumn term, and the policy is available on the school website.*

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<sup>i</sup> At least 50% of the visit will take place during half-day school sessions, so is deemed to be taking place 'in school time'

<sup>ii</sup> None of our school visits are designed to fulfil a statutory requirement, all are 'optional extras'

<sup>iii</sup> Swimming lessons for Key Stage 1 are not part of statutory provision