

Application for St Catherine's Catholic Primary School (Hallam) Nursery 2024/2025

<i>Date received:</i>	<i>Category:</i>	<i>Letter of receipt sent (date):</i>
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First name of child:	Surname of child:
Date of birth:	Gender:
Religion:	Place of worship:
<i>Please make sure that you complete the Supplementary Information Form, attached to this application</i>	

Names of parents/carers:	
Home address:	
Postcode:	
Telephone Number(s):	

Do you have children already attending St Catherine's School?	Yes / No				
If yes, please state full name(s) and date(s) of birth:					
I enclose the following documents in support of my child's application (please tick):	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%; padding: 5px;">Proof of date of birth</td> <td style="width: 20%;"></td> </tr> <tr> <td style="padding: 5px;">Supplementary Information Form (SIF)</td> <td></td> </tr> </table>	Proof of date of birth		Supplementary Information Form (SIF)	
Proof of date of birth					
Supplementary Information Form (SIF)					
<i>Please note that an offer of a place in St Catherine's nursery does not guarantee an offer of a place in school</i>					

I confirm that the information I have provided is correct

Signature of parent/carer:	
Date:	

Admission Policy for St Catherine's Catholic Primary School (Hallam) Nursery 2024/2025

St Catherine's Nursery has 26 places, for children aged over 3 years.

Children attend for 15 hours (Funded Early Learning) and there are 30 hours places available for those who are eligible for Extended Funded Early Learning.

Children are usually admitted to Nursery in September.

Oversubscription Criteria

Where there are more applications for places than the number of places available, places will be offered according to the following order of priority.

1. Catholic looked after and previously looked after children (see notes 1&2)
2. Catholic children (see note 2)
3. Other looked after and previously looked after children (see note 1)
4. Catechumens and members of an Eastern Christian Church (see notes 3&4)
5. Children of other Christian denominations whose membership is evidenced by a minister of religion (see note 5)
6. Children of other faiths whose membership is evidenced by a religious leader (see note 6)
7. Any other children

Within each of the categories listed above, the following provisions will be applied in the following order.

- (i) Where evidence is provided at the time of application of an exceptional social, medical or pastoral need of the child which can most appropriately be met at this school, the application will be placed at the top of the category in which the application is made (see note 9)**
- (ii) The attendance of a brother or sister at the school at the time of enrolment will increase the priority of an application within each category so that the application will be placed at the top of the category in which the application is made after children in (i) above (see note 7).**

Tie Break

Should the limit be reached mid category, the Governing Body will allocate places to the oldest children first, using the date of birth provided with the application.

Closing Date for Applications

Completed applications must be received at St Catherine's by Friday 12th April 2024. Application forms are available on the school website, beside this policy.

Notes (these notes form part of the oversubscription criteria)

1. A 'looked after child' has the same meaning as in section 22(1) of the Children Act 1989, and means any child who is (a) in the care of a local authority or (b) being provided with accommodation by them in the exercise of their social services functions (e.g. children with foster parents) at the time of making application to the school.

A 'previously looked after child' is a child who was looked after, but ceased to be so because he or she was adopted, or became subject to a child arrangements order or special guardianship order.

2. 'Catholic' means a member of a Church in full communion with the See of Rome. This includes the Eastern Catholic Churches. This will normally be evidenced by a certificate of baptism in a Catholic Church or a certificate of reception into the full communion of the Catholic Church. For the purposes of this policy, it includes a looked after child who is part of a Catholic family where a letter from a priest demonstrates that the child would have been baptised or received if it were not for their status as a looked after child (e.g. a looked after child in the process of adoption by a Catholic family).

For a child to be treated as Catholic, evidence of Catholic baptism or reception into the Church will be required. Those who have difficulty obtaining written evidence of baptism should contact their Parish Priest who, after consulting with the Diocese, will decide how the question of baptism is to be resolved and how written evidence is to be produced in accordance with the law of the Church.

3. **'Catechumen' means a member of the catechumenate of a Catholic Church. This will normally be evidenced by a certificate of reception into the order of catechumens.**
4. **'Eastern Christian Church' includes Orthodox Churches, and is normally evidenced by a certificate of baptism or reception from the authorities of that Church.**
5. **"Children of other Christian denominations" means children who belong to other churches and ecclesial communities which, acknowledge God's revelation in Christ, confess the Lord Jesus Christ as God and Saviour according to the Scriptures, and, in obedience to God's will and in the power of the Holy Spirit commit themselves: to seek a deepening of their communion with Christ and with one another in the Church, which is his body; and to fulfil their mission to proclaim the Gospel by common witness and service in the world to the glory of the one God, Father, Son and Holy Spirit. An ecclesial community which on principle has no credal statements in its tradition, is included if it manifests faith in Christ as witnessed to in the Scriptures and is committed to working in the spirit of the above.**

All members of Churches Together in England and CYTŪN are deemed to be included in the above definition, as are all other churches and ecclesial communities that are in membership of any local Churches Together Group (by whatever title) on the above basis.

6. **"Children of other faiths" means children who are members of a religious community that does not fall within the definition of 'other Christian denominations' at 6 above and which falls within the definition of a religion for the purposes of charity law. The Charities Act 2011 defines religion to include:**
- **A religion which involves belief in more than one God, and**
 - **A religion which does not involve belief in a God.**

Case law has identified certain characteristics which describe the meaning of religion for the purposes of charity law, which are characterised by a belief in a supreme being and an expression of belief in that supreme being through worship.

7. **'brother or sister' includes:**
- (i) **all natural brothers or sisters, half brothers or sisters, adopted brothers or sisters, stepbrothers or sisters, foster brothers or sisters, whether or not they are living at the same address; and**
 - (ii) **the child of a parent's partner where that child lives for at least part of the week in the same family unit at the same address as the applicant.**
8. **A 'parent' means all natural parents, any person who is not a parent but has parental responsibility for a child, and any person who has care of a child.**
9. **To demonstrate an exceptional social, medical or pastoral need of the child which can be most appropriately met at this school, the governing body will require compelling written evidence from an appropriate professional, such as a social worker, doctor or priest.**

Supplementary Information Form (SIF) to support an application for a place at St Catherine's Nursery

Please read the Admission Policy, noting in particular any faith criteria, before completing this form. The data on this form will only be used within the nursery admissions system, and will not be divulged to any third party outside the academy admissions system, in accordance with current Data Protection legislation.

If you do not provide the information required in this Supplementary Information Form, your child may not be placed in the appropriate faith category. This is likely to affect your child's chance of being offered a place.

Religious Status of Child

Please indicate by placing a tick in one box only.

Criteria See Notes overleaf	Tick Box	Evidence Provided Insert details in accordance with the Notes overleaf
1. Catholic	<input type="checkbox"/>	
2. Catechumen	<input type="checkbox"/>	
3. Member of an Eastern Christian Church	<input type="checkbox"/>	
4. Member of other Christian denomination	<input type="checkbox"/>	
5. Member of other faith	<input type="checkbox"/>	

I confirm that the information I have provided is correct

Signature of parent/carer:	
Date:	

Notes

1. Evidence of Catholic Baptism

If the application is for a place at the school for a Catholic child, evidence of Catholic baptism or reception into the Church is required. A certificate of baptism, or a certificate of reception into the full communion of the Catholic Church, must be provided at the same time as this form is returned to the school.

St Catherine's may request additional supporting evidence if the written documents that are provided do not clarify the fact that the child was baptised or received into the Catholic Church, e.g. where the name and address of the Church is not on the certificate, or where the name of the Church does not state whether it is a Catholic Church or not. Those parents/carers who have difficulty obtaining written evidence of baptism or reception into the Church should contact their Parish Priest.

2. Evidence for Catechumens

If the application is for a place for a catechumen, evidence of their being a member of the catechumenate of a Catholic Church is required. A certificate of reception into the order of catechumens must be provided at the same time as this form is returned to St Catherine's.

3. Evidence of Membership of an Eastern Christian Church

If the application is for a place for a member of an Eastern Christian Church, including Orthodox Churches, evidence of membership is required. A certificate of baptism or reception from the authorities of that Church must be provided at the same time as this form is returned to St Catherine's.

4. Evidence for Other Christian Denominations and Other Faiths

If the application is for a place as a member of another Christian denomination or another faith, a letter (on headed paper) confirming membership of that Christian denomination or faith, and signed by the appropriate minister of religion or faith leader, is required. The letter must be provided at the same time as this form is returned to St Catherine's.